NEW YORK STATE | Division of Criminal Justice Services

Request for Information (RFI) 26-01

New York State Division of Criminal Justice Services

Crash Investigation Courses

RFI Timeline and Contact Information	
RFI Released	1/9/26
Closing Date for Respondent Questions	1/23/26
Responses to Respondent Questions Posted (Estimated)	2/6/26
RFI Response Due Date	2/20/26 by 4:00 P.M. ET
Agency Contact: Respondents must direct all questions and communications in writing to DCJSProcurement@dcjs.ny.gov and include "RFI-26-01'' in the subject line.	

PURPOSE OF THE REQUEST FOR INFORMATION

The Division of Criminal Justice Services ("DCJS" or "Division") Office of Public Safety (OPS) is seeking communication with experienced vendors to provide information pertaining to law enforcement and crash investigation trainings. The intent of this Request for Information (RFI) is to collect information from qualified vendors with expert knowledge who can potentially provide DCJS with Crash Investigation trainings to local police officers throughout New York State.

The objective is to identify potential qualified vendors and receive feedback on the proposed project scope and services to assist with the possible development of a future Request for Proposals (RFP).

This Request for Information (RFI) is for informational and planning purposes only, is not a solicitation of actual bids, and no contract will be awarded as a result. A firm or organization's response to the RFI—or lack thereof—will have no impact on the evaluation of responses to any subsequent solicitations and does not preclude a vendor from bidding on a future solicitation. Responders are advised that DCJS will not pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the responders' expense. DCJS expressly reserves the right to utilize any and/or all ideas submitted in the responses received unless covered by legal patent or proprietary rights, which must be clearly noted in the vendor's response to the RFI.

BACKGROUND INFORMATION

The Division of Criminal Justice Services' mission is to enhance public safety by providing resources and services that inform decision-making and improve the quality of the criminal justice system. Law enforcement training is one of these core services that is provided by DCJS offered to local law enforcement officers and other qualified personnel.

Currently, OPS, within DCJS, trains police officers in the fundamentals of crash investigations. The training provided by DCJS includes the following:

> The Basic Crash Management and Intermediate Crash Management courses train police officers to process crash scenes by preserving and collecting the available data and physical evidence. Students are also trained in basic collision investigation calculations and scene diagramming. The courses are offered as two separate one-week sessions – one week for Basic Crash Management and one week for Intermediate Crash Management.
>
> The Advanced Crash Management and Technical Crash Management courses train police officers to become proficient in the analysis and interpretation of crash data. The training includes lecture and project work dealing with: damage analysis, thrust diagramming, pre- and post-impact speed determinations, and time position analysis. The courses are offered as two separate one-week sessions – one week for Advanced Crash Management and one week for Technical Crash Management.

The above trainings offered by DCJS teach the fundamentals of crash management to police officers on an annual basis in the order described above. These trainings are provided by DCJS and are not included in this RFI. The trainings serve as the basis of instruction for advanced in-service courses being requested within this RFI. The base courses described above, and the requested courses requested in this RFI are crucial in supporting crash investigation units and personnel at the local law enforcement level.

DCJS'S RESERVED RIGHTS

The Division reserves the right to:

1. Reject any or all responses received in response to the RFI;
2. Withdraw the RFI at any time, at the agency's sole discretion;
3. Amend the RFI after its release with appropriate notice to all RFI respondents;
4. Seek clarifications and revisions of responses;
5. Utilize any and/or all ideas submitted in the responses received; and
6. Request to meet with respondents.

RESPONDENT QUESTION AND ANSWER PERIOD

Respondents may submit questions about this RFI via email by January 23, 2026 to: DCJSProcurement@dcjs.ny.gov and include "RFI 26-01" in the subject line. Submissions should include vendor name, contact person, telephone number and email address. Responses to these questions will be posted by February 6, 2026 on the DCJS website.

RFI SUBMISSION REQUIREMENTS

Please submit your responses to this RFI to: DCJSProcurement@dcjs.ny.gov before the due date identified on Page 1. Please include in the subject line "Response to RFI 26-01". Hard copies will not be accepted.

INFORMATION REQUESTED

Scope of Work:

DCJS is seeking information regarding the courses outlined below. Please indicate whether your organization offers each of the classes described, or any alternative classes that substantially meet the course criteria listed for each course. In addition, for each course, provide comments on the description and topics provided to include any additional information that would be deemed helpful/appropriate to include when discussing this course material or any deviation(s) from the descriptions that your course would include.

Traffic Crash Reconstruction:

The Traffic Crash Reconstruction course is a specialized training that uses scientific and engineering principles to analyze and understand the circumstances, mechanics, and contributing factors of a crash. It involves investigating the crash scene, collecting evidence, and using that evidence to determine what happened before, during, and after the crash.

The Traffic Crash Reconstruction course has an intended audience of police officers and other qualified personnel using industry-standard terms and techniques. The scientific techniques should minimally include Newton's laws of motion, conservation of momentum, and laws of energy, vector diagraming, magnitude, and principal direction of force (PDOF). The course should address the crash scene, collecting evidence, and the sequence of crash events, including vehicle dynamics, using scientific and mathematical principles. The training material should be presented in a combination of lectures, group projects, and individual learning using adult learning principles to provide for the best level of understanding for those taking these courses.

Technical Requirement – Traffic Crash Reconstruction

This class will consist of the following administrative requirements for the Traffic Crash Reconstruction course:

- A minimum of two (2) consecutive business weeks Monday through Friday 8:00 am to 5:00 pm (Minimum of 75 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed DCJS Technical Crash Management or equivalent as determined by DCJS;
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;
    - Technical reference handouts to assist with learning presented material;
    - Mathematical Equation sheets;
    - Written exam covering course learning objectives; and
    - Certificate of completion for each student who successfully completes the course.

DCJS will provide the following for the Traffic Crash Reconstruction Course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;

- Class sign in sheets containing names and agency of registered students prior to start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Traffic Crash Reconstruction (Advanced):

The Traffic Crash Reconstruction (Advanced) course is a specialized training that uses scientific and engineering principles to analyze and understand the circumstances, mechanics, and contributing factors of a crash. It involves investigating the crash scene, collecting evidence, and using that evidence to determine what happened before, during, and after the crash.

The Traffic Crash Reconstruction (Advanced) course has an intended audience of police officers and other qualified personnel using industry-standard terms and techniques. The scientific techniques should minimally include advanced physics and their application to crash reconstruction, multi-vehicle collision analysis, airborne (flips, vaults, and falls) analysis, occupant kinematics, critical speed yaw analysis, and time distance analysis. The training material should be presented in a combination of lectures, group projects, and individual learning using adult learning principles to provide for the best level of understanding for those taking these courses.

Technical Requirement – Traffic Crash Reconstruction (Advanced)

This class will consist of the following administrative requirements for the Traffic Crash Reconstruction (Advanced) course:

- A minimum of one (1) consecutive business week, Monday through Friday, 8:00 am to 5:00 pm (Minimum of 35 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed Traffic Crash Reconstruction or equivalent as determined by DCJS;
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;
    - Technical reference handouts to assist with learning presented material;
    - Mathematical Equation sheets;
    - Written exam covering course learning objectives; and
    - Certificate of completion for each student who successfully completes the course.

DCJS will provide the following for the Traffic Crash Reconstruction (Advanced) Course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign-in sheets containing names and agency of registered students prior to the start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Pedestrian/Bicycle Crash Investigations:

The Pedestrian/Bicycle Crash Investigations course is a specialized training that uses scientific and engineering principles to analyze and understand the circumstances, mechanics, and contributing factors of a crash. It involves investigating the crash scene, collecting evidence, and using that evidence to determine what happened before, during, and after the crash.

The Pedestrian/Bicycle Crash Investigations course has an intended audience of police officers and other qualified personnel using industry standard terms and techniques. The scientific techniques should minimally include scene measurement, evidence collection, time distance analysis, vehicle speed estimates, applicable pedestrian throw equations, pedestrian visibility, and conspicuity. The training material should be presented in a combination of lecture, group projects, and individual learning using adult learning principles to provide the best level of understanding for those taking these courses.

Technical Requirement – Pedestrian/Bicycle Crash Investigations

This class will consist of the following administrative requirements for the Pedestrian/Bicycle Crash Investigations course:

- A minimum of one (1) consecutive business week, Monday through Friday, 8:00 am to 5:00 pm (Minimum of 35 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed DCJS Technical Crash Management or equivalent as determined by DCJS;
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;
    - Technical reference handouts to assist with learning presented material;
    - Mathematical Equation sheets;
    - Written exam covering course learning objectives; and

- Certificate of completion for each student who successfully completes the course.

DCJS will provide the following for the Pedestrian/Bicycle Crash Investigations course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign-in sheets containing names and agency of registered students prior to the start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Motorcycle Crash Investigations:

The Motorcycle Crash Investigations course is a specialized training that uses scientific and engineering principles to analyze and understand the circumstances, mechanics, and contributing factors of a motorcycle crash. It involves investigating the crash scene, collecting evidence, and using that evidence to determine what happened before, during, and after the crash.

Motorcycle Crash Investigations course has an intended audience of police officers and other qualified personnel using industry-standard terms and techniques. The scientific techniques should minimally include scene measurement, evidence collection, motorcycle designs and dynamics, vehicle speed estimates, applicable rider throw equations, rider visibility and conspicuity, motorcycle handling characteristics, motorcycle nomenclature, and tire analysis. The training material should be presented in a combination of lectures, group projects, and individual learning using adult learning principles to provide the best level of understanding for those taking these courses.

Technical Requirement – Motorcycle Crash Investigations

This class will consist of the following administrative requirements for the Motorcycle Crash Investigation course:

- A minimum of one (1) consecutive business week, Monday through Friday, 8:00 am to 5:00 pm (Minimum of 32 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed DCJS Technical Crash Management or equivalent as determined by DCJS;
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
  - Student Manual;

- Student Project books;
- Technical reference handouts to assist with learning the presented material;
- Mathematical Equation sheets;
- Written exam covering course learning objectives; and
- Certificate of completion for each student who successfully completes the course.

DCJS will provide the following for the Motorcycle Crash Investigation Course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign-in sheets containing names and agency of registered students prior to the start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Motorcycle Crash Investigations (Advanced):

The Motorcycle Crash Investigations (Advanced) course is a specialized training that uses scientific and engineering principles to analyze and understand the circumstances, mechanics, and contributing factors of a motorcycle crash. It involves investigating the crash scene, collecting evidence, and using that evidence to determine what happened before, during, and after the crash.

Motorcycle Crash Investigations (Advanced) course has an intended audience of police officers and other qualified personnel using industry-standard terms and techniques. The scientific techniques should minimally include scene measurement, evidence collection, motorcycle designs and dynamics, time distance analysis, vehicle speed estimates, applicable rider throw equations, rider visibility and conspicuity, advanced trajectory and speed analysis, motorcycle tire forces, advanced motorcycle technology systems, speed in gear analysis The training material should be presented in a combination of lecture, group projects and individual learning using adult learning principles to provide for the best level of understanding for those taking these courses.

Technical Requirement – Motorcycle Crash Investigations (Advanced)

This class will consist of the following administrative requirements for the Motorcycle Crash Investigations (Advanced) course:

- A minimum of one (1) consecutive business week, Monday through Friday, 8:00 am to 5:00 pm (Minimum of 35 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed Motorcycle Crash Investigation Course or equivalent as determined by DCJS;

- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;
    - Technical reference handouts to assist with learning the presented material;
    - Mathematical Equation sheets;
    - Written exam covering course learning objectives; and
    - Certificate of completion for each student who successfully completes the course.

DCJS will provide the following for the Motorcycle Crash Investigation (Advanced) course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign-in sheets containing names and agency of registered students prior to the start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Human Factors in Traffic Crash Investigations

The Human Factors in Traffic Crash Investigations course is a specialized training that uses scientific principles to analyze and understand the circumstances, mechanics, and contributing human factors of a crash. It involves investigating the crash scene, collecting evidence, and using that evidence to determine what happened before, during, and after the crash.

The Human Factors in Traffic Crash Investigations courses has an intended audience of police officers and other qualified personnel using industry-standard terms and techniques. The techniques should minimally include scene measurement, evidence collection, driver perception response time, day/nighttime perception, conspicuity, time distance analysis, driver behavior, roadway factors, driver steering, and acceleration. The training material should be presented in a combination of lectures, group projects, and individual learning using adult learning principles to provide the best level of understanding for those taking these courses.

Technical Requirement – Human Factors in Traffic Crash Investigations

This class will consist of the following administrative requirements for the Human Factors in Traffic Crash Investigations course:

- A minimum of one (1) consecutive business week, Monday through Friday, 8:00 am to 5:00 pm (Minimum of 35 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;

- Students will have completed DCJS Technical Crash Management or equivalent as determined by DCJS;
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;
    - Technical reference handouts to assist with learning the presented material;
    - Mathematical Equation sheets;
    - Written exam covering course learning objectives; and
    - Certificate of completion for each student.

DCJS will provide the following for the Human Factors in Traffic Crash Investigations course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign-in sheets containing names and agency of registered students prior to the start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Human Factors in Pedestrian/Bicycle Traffic Crash Investigations:

The Human Factors in Pedestrian/Bicycle Traffic Crash Investigations course is specialized training that uses scientific principles to analyze and understand the circumstances, mechanics, and contributing human factors of a crash involving pedestrians or bicycles. It involves investigating the crash scene, collecting evidence, and using that evidence to determine what happened before, during, and after the crash.

The Human Factors in Pedestrian/Bicycle Traffic Crash Investigations course has an intended audience of police officers and other qualified personnel using industry standard terms and techniques. The techniques should minimally include scene measurement, evidence collection, perception response time, pedestrian/cyclist impact dynamics and injuries, gap acceptance, conspicuity, time distance analysis, pedestrian movement speeds, roadway factors, and pedestrian visibility. The training material should be presented in a combination of lectures, group projects, and individual learning using adult learning principles to provide the best level of understanding for those taking these courses.

Technical Requirement – Human Factors in Pedestrian/Bicycle Traffic Crash Investigations

This class will consist of the following administrative requirements for the Human Factors – Pedestrian/Bicycle Investigation course:

- A minimum of one (1) consecutive business week, Monday through Friday, 8:00 am to 5:00 pm (Minimum of 35 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed Pedestrian/Bicycle Crash Investigation or equivalent as determined by DCJS
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;
    - Technical reference handouts to assist with learning the presented material;
    - Mathematical Equation sheets;
    - Written exam covering course learning objectives; and
    - Certificate of completion for each student who successfully completes the course.

DCJS will provide the following for the Human Factors – Pedestrian/Bicycle Crash Investigation course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign-in sheets containing names and agency of registered students prior to the start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Crash Data Recorder (CDR)/Event Data Recorder (EDR) Analysis:

The Crash Data Recorder (CDR)/Event Data Recorder (EDR) Analysis course is specialized training that uses scientific principles to analyze and apply CDR/EDR data to crash reconstruction. It involves collecting evidence and using that evidence to determine what happened before, during, and after the crash.

The Crash Data Recorder (CDR)/Event Data Recorder (EDR) Analysis course has an intended audience of police officers and other qualified personnel using industry-standard terms and techniques. The techniques should include an introduction to CDR/EDR systems, an overview of tools used to acquire EDR/CDR data, legal issues related to EDR/CDR data, and its use in crash reconstruction, data parameters and limitations, and apply the data to determine pre-crash driver behavior and vehicle operation. The training material should be presented in a combination of lectures, group projects, and individual learning using adult learning principles to provide the best level of understanding for those taking these courses.

Technical Requirement – Crash Data Recorder (CDR)/Event Data Recorder Analysis

This class will consist of the following administrative requirements for the Crash Data Recorder (CDR)/Event Data Recorder (EDR) Analysis course:

- A minimum of one (1) consecutive business week, Monday through Friday, 8:00 am to 5:00 pm (Minimum of 35 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed DCJS Technical Crash Management or equivalent as determined by DCJS
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;
    - Technical reference handouts to assist with learning the presented material;
    - Mathematical Equation sheets;
    - Written exam covering course learning objectives; and
    - Certificate of completion for each student who successfully completes the course.

DCJS will provide the following for the Crash Data Recorder (CDR)/Event Data Recorder (EDR) Analysis course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign-in sheets containing names and agency of registered students prior to the start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Crash Data Recorder (CDR)/Event Data Recorder (EDR) Analysis (Advanced):

The Crash Data Recorder (CDR)/Event Data Recorder (EDR) Analysis (Advanced) course is specialized training that uses scientific principles to analyze and apply CDR/EDR data to crash reconstruction. It involves collecting evidence and using that evidence to determine what happened before, during, and after the crash.

The Crash Data Recorder (CDR)/Event Data Recorder (EDR) Analysis (Advanced) course has an intended audience of police officers and other qualified personnel using industry standard terms and techniques. The techniques should include delta-v calculations, how to address

"missing" data, longitudinal vs lateral delta-v and rotational effects, how to adjust CDR/EDR data given certain circumstances, advanced braking analysis, validate on-scene physical evidence with EDR/CDR data, and case studies. The training material should be presented in a combination of lectures, group projects, and individual learning using adult learning principles to provide the best level of understanding for those taking these courses.

Technical Requirement – Crash Data Recorder (CDR)/Event Data Recorder Analysis (Advanced)

This class will consist of the following administrative requirements for the Crash Data Recorder (CDR)/Event Data Recorder (EDR) Analysis (Advanced)course:

- A minimum of one (1) consecutive business week, Monday through Friday, 8:00 am to 5:00 pm (Minimum of 35 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed Crash Data Recorder (CDR)/Event Data Recorder Analysis or equivalent as determined by DCJS;
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;
    - Technical reference handouts to assist with learning the presented material;
    - Mathematical Equation sheets;
    - Written exam covering course learning objectives; and
    - Certificate of completion for each student.

DCJS will provide the following for the Crash Data Recorder (CDR)/Event Data Recorder (EDR) Analysis (Advanced) course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign-in sheets containing names and agency of registered students prior to the start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Technical Requirement – Crash Data Recorder (CDR)/Event Data Recorder (EDR) Technician:

The Crash Data Recorder (CDR)/Event Data Recorder (EDR) Technician course is specialized training that uses scientific principles to analyze and apply CDR/EDR data to crash

reconstruction. It involves collecting evidence and using that evidence to determine what happened before, during, and after the crash.

The Crash Data Recorder (CDR)/Event Data Recorder (EDR) Technician course has an intended audience of police officers and other qualified personnel using industry-standard terms and techniques. The techniques should include explanation and use of the Bosch Crash Data Retrieval (CDR) System, including the hardware and software, proper methods of accessing/identifying air bag control modules and power control modules, troubleshooting, back powering, legal issues, and practical exercises. The training material should be presented in a combination of lectures, group projects, and individual learning using adult learning principles to provide the best level of understanding for those taking these courses.

Technical Requirement – Crash Data Recorder (CDR)/Event Data Technician

This class will consist of the following administrative requirements for the Crash Data Recorder (CDR)/Event Data Recorder (EDR) Technician:

- A minimum of one (2) consecutive business days from 8:00 am to 5:00 pm (Minimum of 16 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed DCJS Technical Crash Management or equivalent as determined by DCJS
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;
    - Technical reference handouts to assist with learning the presented material;
    - Mathematical Equation sheets;
    - Written exam covering course learning objectives; and
    - Certificate of completion for each student who successfully completes the course.

DCJS will provide the following for the Crash Data Recorder (CDR)/Event Data Recorder (EDR) Technician course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign-in sheets containing names and agency of registered students prior to the start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Technical Requirement – Commercial Motor Vehicle Crash Investigations

The Commercial Motor Vehicle Crash Investigations course is specialized training that uses scientific principles to analyze and understand the circumstances, mechanics, and contributing factors of a commercial motor vehicle crash. It involves collecting evidence and using that evidence to determine what happened before, during, and after the crash.

The Commercial Motor Vehicle Crash Investigations course has an intended audience of police officers and other qualified personnel using industry-standard terms and techniques. The techniques should include vehicle behavior, commercial motor vehicle braking systems, how to determine the center of mass, scene investigation techniques, identifying commercial motor vehicle components, applicable federal regulations, legal issues, and speed analysis. The training material should be presented in a combination of lectures, group projects, and individual learning using adult learning principles to provide the best level of understanding for those taking these courses.

Technical Requirement – Commercial Motor Vehicle Crash Investigation

This class will consist of the following administrative requirements for the Commercial Motor Vehicle Crash Investigations course:

- A minimum of one (1) consecutive business week, Monday through Friday from 8:00 am to 5:00 pm (Minimum of 35 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed DCJS Technical Crash Management or equivalent as determined by DCJS
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;
    - Technical reference handouts to assist with learning the presented material;
    - Mathematical Equation sheets;
    - Written exam covering course learning objectives; and
    - Certificate of completion for each student who successfully completes the course.

DCJS will provide the following for Commercial Motor Vehicle Crash Investigation course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign in sheets containing names and agency of registered students prior to start of class; and

- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Commercial Motor Vehicle Crash Investigations (Advanced):

The Commercial Motor Vehicle Crash Investigations (Advanced) course is specialized training that uses scientific principles to analyze and understand the circumstances, mechanics, and contributing factors of a commercial motor vehicle crash. It involves collecting evidence and using that evidence to determine what happened before, during, and after the crash.

The Commercial Motor Vehicle Crash Investigations (Advanced) course has an intended audience of police officers and other qualified personnel using industry-standard terms and techniques. The techniques should include advanced crash dynamics (rollover, jackknife, etc.), load distribution and cargo-related crash analysis, human factors, post-crash inspection procedures, field examinations, case studies, emerging technology and trends, and speed analysis. The training material should be presented in a combination of lectures, group projects, and individual learning using adult learning principles to provide the best level of understanding for those taking these courses.

Technical Requirement – Commercial Motor Vehicle Crash Investigations (Advanced)

This class will consist of the following administrative requirements for the Commercial Motor Vehicle Crash Investigation (Advanced) course:

- A minimum of one (1) consecutive business week, Monday through Friday from 8:00 am to 5:00 pm (Minimum of 35 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed Commercial Motor Vehicle Crash Investigations or equivalent as determined by DCJS
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;
    - Technical reference handouts to assist with learning presented material;
    - Mathematical Equation sheets;
    - Written exam covering course learning objectives; and
    - Certificate of completion for each student who successfully completes the course.

DCJS will provide the following for Commercial Motor Vehicle Crash Investigation (Advanced) course:

- Course registration and advertisement;

- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign-in sheets containing names and agency of registered students prior to the start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Energy Applications in Traffic Crash Investigations:

The Energy Applications in Traffic Crash Investigations course is specialized training that uses scientific principles to analyze and understand the circumstances, mechanics, and contributing factors to motor vehicle crashes. It involves collecting evidence and using that evidence to determine what happened before, during, and after the crash.

The Energy Applications in Traffic Crash Investigations course has an intended audience of police officers and other qualified personnel using industry-standard terms and techniques. The techniques should include the role of energy in vehicle collisions, kinetic energy and work-energy principles, crush analysis and equations, stiffness coefficients, speed estimates using energy methods, and case studies. The training material should be presented in a combination of lectures, group projects, and individual learning using adult learning principles to provide for the best level of understanding for those taking these courses.

Technical Requirement – Energy Applications in Traffic Crash Investigations

This class will consist of the following administrative requirements for the Energy Applications in Traffic Crash Investigations course:

- A minimum of one (1) consecutive business week, Monday through Friday from 8:00 am to 5:00 pm (Minimum of 35 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed Traffic Crash Reconstruction or equivalent as determined by DCJS;
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;
    - Technical reference handouts to assist with learning the presented material;
    - Mathematical Equation sheets;
    - Written exam covering course learning objectives; and
    - Certificate of completion for each student who successfully completes the course.

DCJS will provide the following for the Energy Applications in Traffic Crash Investigations course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign-in sheets containing names and agency of registered students prior to the start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Injury Biomechanics in Traffic Crash Investigations:

The Injury Biomechanics in Traffic Crash Investigations course is specialized training that uses scientific principles to analyze and understand the circumstances, mechanics, and contributing factors of motor vehicle crashes. It involves collecting evidence and using that evidence to determine what happened before, during, and after the crash.

The Injury Biomechanics in Traffic Crash Investigations course has an intended audience of police officers and other qualified personnel using industry-standard terms and techniques. The techniques should include principles of injury biomechanics, vehicle safety systems, mechanism and method of injury, role of following: delta-v, principal direction of force (PDOF), and crash pulse, high speed vs low speed injuries, vehicle examinations, and case studies. The training material should be presented in a combination of lectures, group projects, and individual learning using adult learning principles to provide the best level of understanding for those taking these courses.

Technical Requirement - Injury Biomechanics in Traffic Crash Investigations

This class will consist of the following administrative requirements for the Injury Biomechanics in Traffic Crash Investigations course:

- A minimum of one (1) consecutive business week, Monday through Friday, from 8:00 am to 5:00 pm (Minimum of 35 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed Traffic Crash Reconstruction or equivalent as determined by DCJS;
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and
- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;

- Technical reference handouts to assist with learning the presented material;
- Mathematical Equation sheets;
- Written exam covering course learning objectives; and
- Certificate of completion for each student who successfully completes the course.

DCJS will provide the following for Injury Biomechanics in Traffic Crash Investigations course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign-in sheets containing names and agency of registered students prior to the start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Detailed Analysis of Driver Performance:

The Detailed Analysis of Driver Performance course is specialized training that uses scientific principles to analyze and understand the circumstances, mechanics, and contributing factors of motor vehicle crashes. It involves collecting evidence and using that evidence to determine what happened before, during, and after the crash.

The Detailed Analysis of Driver Performance course has an intended audience of police officers and other qualified personnel using industry-standard terms and techniques. The techniques should include principles of gap acceptance, perception response time, conspicuity, driver decision making, acceleration (lateral, forward, reverse, swerving) vehicle examinations, and case studies. The training material should be presented in a combination of lectures, group projects, and individual learning using adult learning principles to provide the best level of understanding for those taking these courses.

Technical Requirement - Detailed Analysis of Driver Performance

This class will consist of the following administrative requirements for the Detailed Analysis of Driver Performance course:

- A minimum of one (1) consecutive business week, Monday through Friday, from 8:00 am to 5:00 pm (Minimum of 35 hours of instruction);
- Two (2) qualified instructors to be present for the duration of the course;
- The ability to accommodate up to 30 students per class;
- Students will be police officers or other qualified persons as determined by DCJS;
- Students will have completed Traffic Crash Reconstruction or equivalent as determined by DCJS;
- Roster listing students who have successfully completed the course;
- Instructors will collect instructor evaluations completed by the students to provide to DCJS; and

- Printed or other training materials prepared for distribution to students and DCJS staff during the course, including, but not limited to:
    - Student Manual;
    - Student Project books;
    - Technical reference handouts to assist with learning the presented material;
    - Mathematical Equation sheets;
    - Written exam covering course learning objectives; and
    - Certificate of completion for each student.

DCJS will provide the following for Injury Biomechanics in Traffic Crash Investigations course:

- Course registration and advertisement;
- Suitable training venue for lectures and outdoor group projects;
- Prequalification of all students who register for the course;
- Class sign-in sheets containing names and agency of registered students prior to the start of class; and
- Blank instructor evaluation forms for the students to fill out at the conclusion of the course.

Responders may answer one or more of the following questions:

1. **Experience** – Describe your organization and its experience with providing crash investigation trainings to law enforcement officers, particularly any trainings provided to state and/or local government entities within the last five years.

2. **Qualifications** – Describe your organization/company's interest and capacity in providing each of the courses described above.

3. **Proposed project scope and services** – Provide comments on the proposed project scope and course descriptions, including additional topics not described which your organization deems prudent to be included in the course, an/or any challenges your organization may face when presenting the course.

4. **Other Considerations** – Provide general comments or suggestions related to the proposed project and course descriptions.

FREEDOM OF INFORMATION LAW ("FOIL") AND RFI RESPONSES

The purpose of New York State's Freedom of Information Law (FOIL), which is contained in NYS Public Officers Law, Sections 84-90, is to promote the public's right to know the process of governmental decision making and to grant maximum public access to governmental records.

Thus, a member of the public may submit a FOIL request for disclosure of the contents of the responses submitted to the State in response to this RFI. The responses of respondents may be subject to disclosure under FOIL. However, pursuant to Section 87(2)(d) of the Public Officers Law, a State agency may deny access to those portions of responses which "are trade secrets or submitted to an agency by a commercial enterprise or derived from information obtained from a commercial enterprise and which if disclosed would cause substantial injury to the competitive position of the subject enterprise." Please note that FOIL has specific instructions for identifying material that an entity claims is exempt from disclosure under FOIL because the information is

trade secrets, which if disclosed would cause substantial injury to the competitive position of the respondent.

Please also note that information which you may claim as proprietary, copyrighted or rights reserved is not necessarily protected from disclosure under FOIL.

If there is information in your response which you claim meets the definition set forth in NYS Public Officers Law Section 87(2)(d), please inform us in a letter accompanying your response.

RESPONDING TO THIS REQUEST FOR INFORMATION

Responses to this RFI must be received by 4:00 P.M. ET on February 20, 2026. Responses will be used to inform DCJS. Questions regarding this RFI may be submitted to DCJS via email at DCJSProcurement@dcjs.ny.gov.